

**MINUTES OF MAY 20, 2024 MEETING
BOARD OF TRUSTEES OF THE TOWN HALL LIBRARY
TOWN OF MERTON, NORTH LAKE, WISCONSIN**

- I. Call to Order:** The meeting was called to order at 3:45 pm by President Cull. Also attending were Trustees Boettcher, Dolphin, Mesenbrink, Rogers Blum, Ruck, Stover, and Library Director Iyengar.
- II. Public Input:**
None.
- III. Consent Agenda:**
- a. The Minutes of the April 15, 2024 meeting were unanimously approved on Motion by Boettcher, seconded by Stover.
 - b. The Statistics report was accepted as presented.
- IV. Committee Reports:**
- i. Director's Report was accepted as presented, including:
 - The April 19 Staff Education Day was a success. Three new staff members began work in April.
 - Poetry programs and Makerspace programs have been successful. A suicide prevention program is planned for May.
 - The library received an innovation grant from Bridges for \$2,000, which has been used to purchase a laser engraver for Makerspace.
 - She and Katherine Saporito, Adult Services Librarian/Cataloger, attended the WAPL conference; it was a very valuable experience.
 - She presented the library's Annual Report for 2023 at the April 22 Town Board meeting. The Town's auditor reported the library's budget report correctly shows its revenues, expenses, and reserve funds.
 - The Summer Reading Programs for adults and children will begin June 1 and June 10, respectively.
 - ii. The Bridges Library System report was accepted as presented.
 - iii. Friends Liaison: Rogers Blum thanked the Trustees for their donations for the silent auction fund raiser, which will be held at the Annual Meeting and Banquet on May 30. The Friends have donated a Betty Brinn pass to the library, and have approved purchase of a Discovery World pass, which is on hold by Discovery World.
 - iv. Foundation Liaison: No report.
 - v. Town Board Liaison: No report. Ruck reported as School District Representative that North Lake School will partner with the library on the summer reading program, and the library will partner with the school for its 110th anniversary celebrations. The Board asked that a report by Ruck be included in future meeting agendas.
- V. Financial Reports:**
- a. April, 2024 invoices for \$46,317.32 were unanimously approved on Motion by Rogers Blum, seconded by Mesenbrink.
 - b. The April, 2024 Petty Cash Report for \$85.45 was approved unanimously on Motion by Rogers Blum, seconded by Boettcher. Rogers Blum asked that an explanation of income items be added to the check number. The check number is shown at the Town's request.

VI. Unfinished Business:

None.

VII. New Business:

- a. Motion by Boettcher, seconded by Cull, to close the library at 5 :00 pm on July 3. Motion carried unanimously.
- b. Bids for electronic signage were discussed; it was decided to research more ideas and costs, no action was taken.
- c. Motion by Rogers Blum, seconded by Boettcher to approve the signing and submission of the 2024 report Library Standards for Tax Exemption. Motion carried unanimously.

VIII. Adjournment:

There being no further business, the meeting adjourned at 5:03 pm on Motion by Cull, seconded by Dolphin and unanimously approved.

Respectfully submitted,

Mary L. Rogers Blum
Secretary

Next Meeting: Regular Library Board of Trustees
June 17, 2024 at the Town Hall Library at 3:45 pm